

PMI Houston Conference 2025 – Call for Speakers FAQ's

How do I submit an abstract?

All abstracts must be submitted via the online submission form.

Do I have to register for the conference if my abstract is accepted?

No, if your abstract is selected you will be automatically registered for the conference at no charge.

Is this a paid speaking engagement?

No, since speakers can attend the conference at no cost.

Are speaker's travel expenses reimbursed?

Travel expenses for speakers are not reimbursed for speakers that reside within the Greater Houston Area. Reimbursement for travel for speakers who are not residents of the Greater Houston Area will be considered on a case by case basis upon request.

When do you need my submission?

Abstracts are due by **11:59 p.m. on Friday, May 16th, 2025**. Incomplete submissions will not be considered.

When will I find out if my submission is accepted?

Selections will be announced by **Friday, June 20th, 2025**.

What are Learning Objectives?

Learning objectives are clear and concise statements that describe the intended outcomes of instruction. Learning outcomes represent the skills that learners can expect to demonstrate after completing instruction. Statements must be specific, observable and measurable.

How many PDUs can be earned for presenting?

Presenters can earn PDUs for authoring and giving presentations on topics relevant to the profession. There are many occasions when you could give a formal presentation to others and share knowledge that relates to your certification. For example, you could speak at a PMI chapter event, professional conference, or within your organization.

PDU Rules:

■ 1 hour spent presenting equals 1 PDU

■ 1 hour spent creating content equals 1 PDU

Documentation required for audit: Copies of presentation.

Learn more PMI.org **CCR Handbook** <https://www.pmi.org/-/media/pmi/documents/public/pdf/certifications/ccr-certification-requirements-handbook.pdf?v=41a12b17-1f76-4620-ae45-1be4851f411e>

Questions:

Conference Speaker Chair – learning@pmihouston.org