



## Execute and Control Your Career

**Speaker: Ernie Perez**

**Company: Greater Houston Career Alliance**

Welcome to the PMI Houston Conference & Expo and Annual Job Fair 2014

- Please set your cell phone/pager to silent mode
- Q&A will be taken at the close of this presentation
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# “YOU”

- THE PROJECT

- Consider

- Scope of your knowledge/experience
    - Time and money to invest
    - Qualities you offer
    - “YOU” the human resource
    - How to communicate to others
    - Risks
    - Your supply chain structure
    - ALL your stakeholders



# MOTIVATION

You are Here



*Where is There?*



# YOU OWN IT!

- You own your career; “They” don’t
- Raises, promotions, new opportunities are under your influence and control
- Dedicated nose to grindstone is not the best model
- Everyday rules: treat it like your first day
  - Make it better than you found it!
- Career Management Plan is essential



# DIRECTION?



# WHERE IS THERE?

- Scope of Project
  - Where are you going?
- Covey #2
  - Start with the End in Mind
- “THERE” should be fairly well defined:
  - Like a project
- Answer “Why that choice?”
- Likely that end state will be modified
  - It’s OK



# WHERE IS HERE?

- Self Assessment Tools
- What are your key accomplishments?
- What are success factors for your key accomplishments?
- SWOT Analysis
  - Risk analysis



# CULTIVATE YOUR GARDEN

- POSITIVE mental attitude
- Reaffirm where you want to go
- Reaffirm why that choice
- What is your value proposition?
- What are your core competencies?
- Do you have a support system?  
Accountability Process?





# PERSONAL ASSESSMENT

- How are you taking care of yourself?
- Social, family, finance, health
- Spiritually, mentally, emotionally, physically?



# GETTING FROM HERE TO THERE

- What is limiting you?
- Professional Development, Certifications ?
- Skills, Knowledge?
- Experiences?
- Contacts?
- Self?
- Goal Planning-Career Management Plan?



# IDENTIFY SPECIFIC OBJECTIVES

- Identify specific needs and tasks
- Identify personal and professional development goals
- Extract the critical steps and identify linked needs
- Establish a critical Career Management Plan



# COSTS/TIMING

- Assess
  - Prioritize
  - Criticality in getting to THERE
    - Costs, timing
    - Start/Complete



- Project Management Certifications
- Software Applications
- Social Media Presence
- Project Management Networking Groups



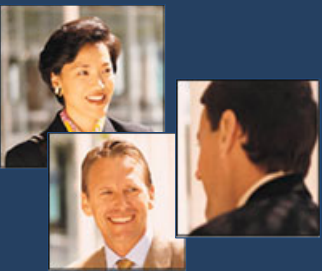
# CRITICAL SUCCESS FACTORS

- Positive Mental Attitude
- Plan has identifiable steps
  - start-complete timing, costs
- Remember Eisenhower – Planning is essential, plans are often not worth much
- Have a measurement and feedback loop
- Have a mentor, advisor, accountability partner



# YOU ARE RESPONSIBLE FOR SUCCESS

- YOU OWN IT!



# SAMPLE PLAN

Category

Task

Priority

Critical Success Factor

Start Date

Completion Date

Status notes





# SAMPLE PLAN



Q & A

The image features the text "Q & A" in a stylized, blue-outlined font. The letters are white with a thick blue border. Below each character is a faint, semi-transparent reflection of the character, creating a 3D effect. The background is plain white.

# Contact Information

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***Thank You***



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